

APOLOGIES Committee Services
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CHIEF EXECUTIVE'S OFFICE
CHIEF EXECUTIVE
Fiona Marshall

03 May 2017

Dear Councillor

You are summoned to attend the forty fifth

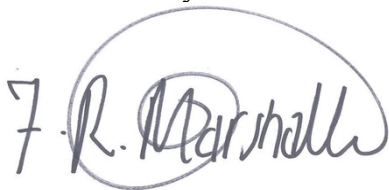
ANNUAL MEETING OF THE MALDON DISTRICT COUNCIL

on **THURSDAY 11 MAY 2017 at 7.30 pm.**

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'F. R. Marshall', is enclosed within a hand-drawn oval.

Chief Executive

NB Serving Members who are past Chairmen of the District Council are invited to wear their past Chairman's badges and medals.

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AGENDA
OF THE ANNUAL MEETING OF THE MALDON DISTRICT COUNCIL
THURSDAY 11 MAY 2017

1. **Chairman's notices (please see page 7)**

2. **Election of Chairman**

To elect the Chairman of the Maldon District Council for the ensuing Municipal Year.

3. **Chairman's Statutory Declaration of Acceptance of Office**

Chairman to make the Statutory Declaration of Acceptance of Office.

4. **Election of Vice-Chairman**

To elect the Vice-Chairman of the Maldon District Council for the ensuing Municipal Year.

5. **The Vice-Chairman's Statutory Declaration of Acceptance of Office.**

Vice-Chairman to make the Statutory Declaration of Acceptance of Office.

6. **Apologies for absence**

7. **Declarations of Interest**

To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting).

8. **Minutes - 23 March 2017** (Pages 9 - 28)

To confirm the Minutes of the extraordinary meeting of the Council held on 23 March 2017 (copy enclosed).

9. **Minutes - 5 April 2017** (Pages 29 - 44)

To confirm the Minutes of the meeting of the Council held on 5 April 2017, (copy enclosed).

10. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

11. **Chairman's Announcements**
12. **Recommendations of Committees for Decision by the Council** (Pages 45 - 156)

- (i) To consider the report of the Director of Resources (copy enclosed).

Please note: Where appropriate this report contains links to the relevant Committee agenda, reports and Minutes.

- (ii) **Minutes of meetings of Committees**
To note that since the last meeting of the Council, up until Wednesday 3 May 2017 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

Minutes reported to the last meeting and now published:		Minute Numbers
Central Area Planning Committee	22 March 2017	1101 - 1113

Minutes published:		Minute Numbers
Overview and Scrutiny Committee	29 March	1118 – 1127
Audit Committee*	30 March	1128 – 1136
North Western Area Planning Committee	3 April	1137 – 1147
South Eastern Area Planning Committee	10 April	1164 – 1174
Community Services Committee*	11 April	1175 – 1188
Appointments Committee	12 and 13 April	1189 – 1204

Minutes NOT finalised for publication:

Overview and Scrutiny Committee (acting as the Crime and Disorder Committee)	18 April
Central Area Planning Committee	19 April
Planning and Licensing Committee*	25 April
Finance and Corporate Services Committee*	26 April

* Please see item (i) above as these Minutes contain recommendations to the Council.

13. **Questions in accordance with Procedure Rule 6 (2) of which notice has been given**
14. **Leaders and Composition of Political Groups** (To Be Tabled)

- (i) The Chief Executive **to table for information**, the Leaders and composition of each political group.
- (ii) The Council to consider the ratification of the Leader-designate as Leader or to elect the Leader of the Council.
- (iii) To elect the Deputy Leader of the Council.

15. **Appointment of Membership of Committees of the Council** (To Be Tabled)

To appoint Members to serve on Committees, as required by Procedure Rule 17.
(Report of the Chief Executive on the nominations of the Leader of the Council and the Opposition Leader to the places allocated to their respective groups to be tabled).

16. **Adjournment of meeting**

To adjourn the meeting to allow Committees of the Council and the Area Planning Committees to proceed to elect Chairmen and Vice-Chairmen.

Special Meeting of the Finance and Corporate Services Committee

- (a) To elect a Chairman of the Committee for the ensuing Municipal Year
- (b) To appoint a Vice-Chairman of the Committee for the ensuing Municipal Year

To be followed by:-

Special Meeting of the Community Services Committee

- (a) To elect a Chairman of the Committee for the ensuing Municipal Year
- (b) To appoint a Vice-Chairman of the Committee for the ensuing Municipal Year

To be followed by:-

Special Meeting of the Planning and Licensing Committee

- (a) To elect a Chairman of the Committee for the ensuing Municipal Year
- (b) To appoint a Vice-Chairman of the Committee for the ensuing Municipal Year

To be followed by:-

Special Meeting of the Overview and Scrutiny Committee

- (a) To elect a Chairman of the Committee for the ensuing Municipal Year
- (b) To appoint a Vice-Chairman of the Committee for the ensuing Municipal Year

To be followed by:-

Special Meeting of the Audit Committee

- (a) To elect a Chairman of the Committee for the ensuing Municipal Year
- (b) To appoint a Vice-Chairman of the Committee for the ensuing Municipal Year

To be followed by:-

Special Meeting of the Joint Standards Committee

- (a) To elect a Chairman of the Committee for the ensuing Municipal Year
- (b) To appoint a Vice-Chairman of the Committee for the ensuing Municipal Year

To be followed by:-

Special Meeting of the Investigating and Disciplinary Committee

- (a) To elect a Chairman of the Committee for the ensuing Municipal Year
- (b) To appoint a Vice-Chairman of the Committee for the ensuing Municipal Year

To be followed by:-

Special Meeting of the Central Area Planning Committee

- (a) To elect a Chairman of the Committee for the ensuing Municipal Year
- (b) To appoint a Vice-Chairman of the Committee for the ensuing Municipal Year

To be followed by:-

Special Meeting of the North Western Area Planning Committee

- (a) To elect a Chairman of the Committee for the ensuing Municipal Year
- (b) To appoint a Vice-Chairman of the Committee for the ensuing Municipal Year

To be followed by:-

Special Meeting of the South Eastern Area Planning Committee

- (a) To elect a Chairman of the Committee for the ensuing Municipal Year
- (b) To appoint a Vice-Chairman of the Committee for the ensuing Municipal Year

17. **Resumption of Business**

To continue with the business of the Statutory Annual Meeting of the Council.

18. **Appointment of Representatives to Local Government and Outside Bodies** (To Be Tabled)

To consider the report of the Chief Executive.

19. **Appointment of Members to serve on Working Groups of the Council** (To Be Tabled)

To consider the report of the Chief Executive.

20. **North Heybridge Garden Suburb - Administration of Sports Facilities** (Pages 157 - 162)

To consider the report of the Director of Customers and Community, (copy enclosed).

21. **Schedule of Meetings 2017 / 18**

To consider the following revisions for the 2017 / 18 Schedule of Meetings in light of the recent confirmation of a general election on Thursday 8 June 2017:

- To move the meeting of the Overview and Scrutiny Committee from Wednesday 7 June to Monday 5 June 2017.
- To move the meeting of the Planning and Licensing Committee from Thursday 8 June to Tuesday 13 June 2017.
- To move the meeting of the Finance and Corporate Services Committee from Tuesday 13 June to Wednesday 14 June 2017.

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.